



March 23, 2020

To our valued customers:

As of March 23, 2020, multiple communities have issued stay at home orders to reduce the spread of COVID-19. The construction industry qualifies as an essential service, as such, Penny's Concrete Inc. will continue to remain operational to support industry and community needs.

It is our sincere desire to keep Penny's Concrete employees and customers safe during these unprecedented times. Penny's Concrete will demonstrate best practices as recommended by the CDC and request our customers assistance and cooperation.

We have placed additional focus on cleaning equipment surfaces, PPE, and practicing safe social distancing. Our drivers will continue to hang chutes and adjust slump on the job when necessary. We need your assistance to ensure minimal contact while on the job. We request the use of gloves when handling chutes and hoses to keep exposure levels to a minimum. Please forego delivery ticket request when possible. Electronic ticket copies can be requested through our Logistics Department.

Thank you for your patience and cooperation during these challenging times. We truly appreciate your business. We look forward to a safe and prosperous year for all.

Sincerely,

A handwritten signature in black ink, appearing to read "Cory Claxton".

Cory Claxton  
Vice President  
Penny's Concrete, Inc.